

JAGAT TRADING ENTERPRISES LIMITED

CIN: L74899DL1982PLC014411

Registered Office: 208, Magnum House II, Karampura Community Centre, New Delhi 110015

Tel.: +91-011-45090162

Email: investor@jtel.co.in Website: www.jtel.co.in

Dear Members / Share Holders

SEBI vide circular no. SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/131 on July 31, 2023 has introduced a common Online Dispute Resolution ("ODR") mechanism to facilitate online resolution of all kinds of disputes arising in the Indian securities market. The ODR Portal allows investors with additional mechanism to resolve the grievances in the following manner:

1. Level 1 – Raise with Skyline Financial Services Pvt. Ltd [Registrar and Share Transfer Agent ("RTA/ STA") of the Company:

Initially, all Grievances/ Disputes / Complaints against the Company are required to be directly lodged with the RTA / the Company. Shareholders may lodge the same by sending an email to admin@skylinerta.com, info@skylinerta.com / investor@jtel.co.in or by sending physical correspondence at:

Skyline Financial Services Pvt Ltd

Unit: Jagat Trading Enterprises Limited

1st Floor, D-153A, Okhla Industrial Area, Phase 1, New Delhi 110020

2. Level 2 – SEBI SCORES:

Grievances/ disputes/ complaints which are not resolved at Level 1, or if the shareholder is not satisfied with the Resolution provided by the Company / RTA, then a complaint may be raised on SEBI Complaints Redress System ("SCORES") which can be accessed at <https://www.scores.gov.in>.

3. Level 3 – ODR Platform:

In case the shareholder is not satisfied with the resolution provided at Level 1 or 2, then the online dispute resolution process may be initiated through the ODR portal at <https://smartodr.in/login> within the applicable timeframe under law.

4. Important Notes:

- a) This is to clarify that the shareholder(s) may initiate dispute resolution through the ODR Portal without having to go through SCORES Portal (i.e. From Level 1 to Level 3), if the grievance lodged with the Company is not resolved satisfactorily
- b) It may be noted that the dispute resolution through the ODR portal can be initiated only if such complaint/ dispute is not pending before any arbitral process, court, tribunal, or consumer forum or if the same is non-arbitrable under Indian law.
- c) There is no fee for registration of complaints / disputes on the ODR Portal. However, the process of conciliation / arbitration through ODR portal may attract fee and the same shall be borne by the concerned investor / listed entity / its RTA (as the case may be).

The aforesaid SEBI circular/ corrigendum can be accessed on the website of SEBI at <https://www.sebi.gov.in/>

For Jagat Trading Enterprises Limited

(Nirmal Kumar Taparia)

Company Secretary and Compliance Officer